

Carbon Reduction Plan Template

Supplier name: Desk Top Micro Systems Ltd T/A DTP Group.

Publication date: March 2023

Commitment to achieving Net Zero

DTP is committed to becoming Net Zero by 2035 and Carbon Neutral by 2025. This sounds ambitious, but we are working on all aspects of our full implementation plan, which may allow us to bring the Net Zero target date even further forward.

All emissions reported and future plans include entities under DTP's control.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2021	
Additional Details relating to the Baseline Emissions calculations.	
Baseline year emissions: 2021	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	45.4
Scope 2	32.3
Scope 3 (Included Sources)	98.6
Total Emissions	176.3

Current Emissions Reporting

Current Year: 2022	
Additional Details relating to the Baseline Emissions calculations.	
Baseline year emissions: 2021	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	36.4
Scope 2	33.1
Scope 3 (Included Sources)	108.6
Total Emissions	178.1

Emissions Reduction Targets

In order to continue our progress to achieving Net Zero, our strategy includes the following initiatives: -

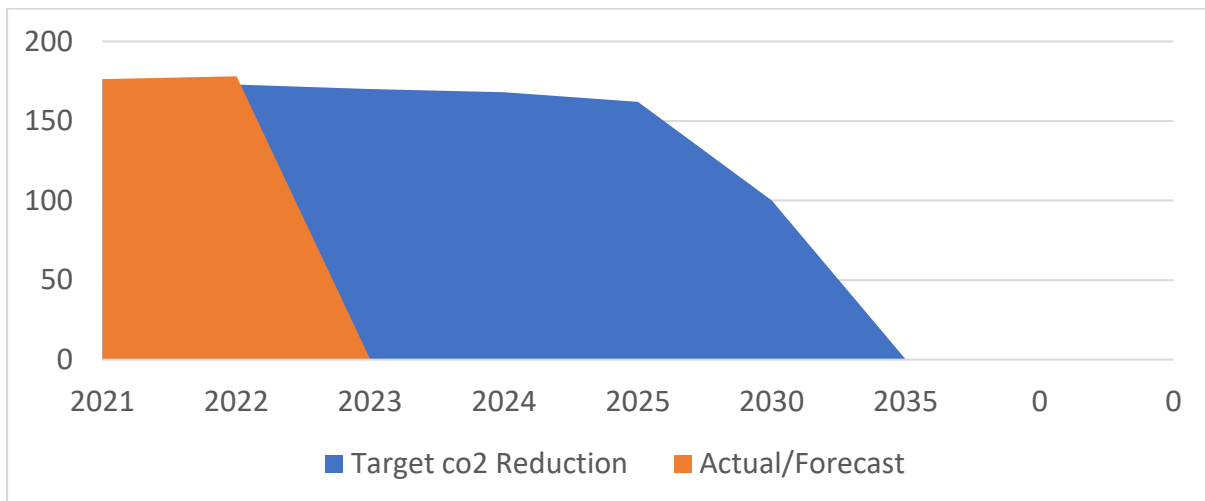
- Appointment of a dedicated Quality Manager to own and drive a variety of CRP projects and act as the main DTP internal/external contact.
- Appoint two Environmental Science Interns dedicated to the area of sustainability and support our CRP plan and related environmental activities.
- Review on an ongoing basis the company's delivery vehicle fleet to ensure we adopt the most up to date, low energy vehicles to make deliveries to our clients.
- Work with our clients and suppliers to consolidate and decrease the number of deliveries we make/receive to ensure we always maximise vehicle loads, reducing mileage around our direct and indirect logistics activities.

- Build more momentum with our internal DTP Net Zero project that will feed into the CRP plan.
- Build on our current hybrid home/office work policy with the DTP team working a maximum of two days in the office per week - reducing our carbon footprint in areas relating to energy and travel.
- Continue to invest in the predictive analytics tools and expertise to move more hardware and support incidents to a preventative maintenance model, as opposed to a reactive break fix model, allowing incidents to be remediated remotely, or via consolidated planned regional engineer visits ahead of the predicted failure date, as opposed to reactive break fix visits. Predictive visits mean an engineer can perform 6 to 8 fixes in a day, whereas the traditional next day break fix model limits us to 2 or 3 fixes in a day, due to less traveling time, distance and carbon,
- Work with HPE to promote our circular economy partnership leveraging the HPE EMEA technology renewal centre in Erskine, nr Glasgow, to ensure as many clients end of life technology assets enter the circular economy as possible, and those that cannot are disposed of in an environmentally friendly way, and fully certified.
- Encourage our clients to take advantage of the DTP packaging recycling service using DTP's own packaging recycling plant, where DTP collect all recyclable packaging waste from client sites at the same time that we are making deliveries.
- Consolidate our office and warehouse locations and seek a reduction in footprint to reduce the size of our overall business premises.
- Continue to work with our energy suppliers to increase the amount of renewable energy we use as a total percentage of the energy we are consuming.
- Continue to monitor and reduce all business travel and encourage virtual meetings where possible as part of this.
- Work closely with our main suppliers - HP and Hewlett Packard Enterprise - to ensure we are not only offering the best low energy product options to our clients, but also building an asset database to embrace the full carbon footprint data of each individual device from cradle to grave.
- Continue to work with our partners Forest Carbon and Fairtrade to build, package and supply carbon offsetting attach products to our clients alongside each device we supply.

- Enhance the DTP website and knowledgebase content that highlights how products and services supplied by DTP support the delivery of Net Zero to our client base.

We project that carbon emissions will decrease over the next five years to **162.1 tCO₂e** by 2027. This is a reduction of **9%**

Carbon Reduction: Projected vs Actual



Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2021 baseline. The carbon emission reduction achieved by these schemes equate to 5tCO₂e, a 2.8%ge reduction against the 2021 baseline and the measures will be in effect when performing the contract. It must be noted that DTP has seen an increase in its scope 1 and 3 emissions due to the volatile nature of supply chain in 2021 which is still recovering from the Covid Pandemic. The installation of our Disaster Recovery Network Server at our secondary warehouse: -

1. Reduction of delivery vehicle fleet from 3 vehicles to 2.
2. Upgraded company car fleet from diesel to Hybrid models.
3. Installed LED lighting across all DTP warehouse and office premises.
4. Consolidated our ISO 14001 accreditation.
5. DTP has become a member of the SME Climate Hub.
6. Gained 3-star accreditation within the HP Amplify Carbon Reduction Program.

7. Moved all admin, back office, sales, support and marketing staff from an office based model to a Hybrid home/office working model.
8. Reduced Business Travel by 80% – by moving to a standard of on-line/virtual meetings leveraging Teams and Zoom.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting².

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard³.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of DTP Group:

A handwritten signature in black ink, appearing to read 'Howard Hall', is written over a horizontal line.

Howard Hall - Managing Director

Date: 14th March 2023

¹<https://ghgprotocol.org/corporate-standard>

²<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

³<https://ghgprotocol.org/standards/scope-3-standard>